

No.Z.20015/127/2019-ME-I  
Government of India  
Ministry of Health & Family Welfare  
Medical Education Division

Nirman Bhavan, New Delhi – 110011  
Dated the 31<sup>st</sup> March, 2020

To

All Chief Secretaries (States/UTs)

Subject: Augmenting Human Resources and Capacity Building for COVID-19 Management

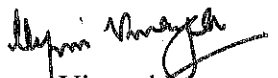
Madam/Sir,

Hon'ble Prime Minister's Office has constituted an Empowered Group on Augmenting Human Resources and Capacity Building. This group, in their meeting held on 30<sup>th</sup> March, 2020 has suggested that human resources, medical, para-medical as well as non-medical (for voluntary work) may be kept identified and trained for utilizing their services as and when required, either for treatment and management, or for surveillance or other management/ancillary works related to COVID management. Besides the doctors, nursing personnel, lab technicians, para-medical personnel, other personnel working in health facilities; the other categories of manpower that may be kept identified are as follows:

- a. AYUSH doctors and para-medical personnel;
- b. NCC/NSS/NYK volunteers;
- c. Retired Army doctors;
- d. Ex-servicemen;
- e. Veterinary doctors;
- f. Red Cross, Civil Society Organizations;
- g. Gram Panchayat and Urban Local Bodies' employees;
- h. Resident Welfare Associations

2. The list of training resources as appropriate for each category has been shared earlier vide my letter of even No. dated 28<sup>th</sup> March, 2020 (copy enclosed for reference). We shall continue to update the training resources' list to include more resources and modules, as available.

Yours faithfully,

  
(Nipun Vinayak)

Joint Secretary to the Government of India  
Tel: 011-23061398

Copy to:

The Secretary (Medical Education/Health)  
(All States/UTs)

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Government of India  
Ministry of Health & Family Welfare  
Department of Health & Family Welfare  
Medical Education Division

Nirman Bhawan, New Delhi-110011

Dated the 28<sup>th</sup> March, 2020

To

The Secretary (Medical Education/Health separately)  
(All States/UTs)

Subject: Capacity building of field staff on Clinical management protocol in Government & private medical colleges for COVID-19 management.

Sir/Madam,

I am directed to refer to the above mentioned subject and to request that the Ministry of Health & Family Welfare has been issuing guidelines for clinical management protocol for health care professionals and supporting staffs from time to time. The same has already been uploaded in the website of this Ministry. Some of the important links for the guidelines already issued in this regard is as given below:-

**For training:**

1. Webinars on SARS CoV-2/COVID-19  
<https://www.mohfw.gov.in/pdf/COVIDWebinarSchedule26March2019.pdf>
2. Webinars for nursing officers for training in care of patients suspected of/ or having covid-19 infection  
<https://www.mohfw.gov.in/pdf/COVIDWEBinar.pdf>

**For hospitals:**

1. SOP for reallocation of residents/ PG students and nursing students as part of hospital management of COVID <https://www.mohfw.gov.in/pdf/COVID19SOPfordoctorsandnurses.pdf>
2. Guidelines on rational use of Personal Protective Equipment  
<https://www.mohfw.gov.in/pdf/GuidelinesonrationaluseofPersonalProtectiveEquipment.pdf>
3. Discharge Policy of nCoV Case <https://www.mohfw.gov.in/pdf/Corona%20Discharge-Policy.pdf>
4. Guidelines on Clinical Management of COVID – 19  
<https://www.mohfw.gov.in/pdf/GuidelinesonClinicalManagementofCOVID1912020.pdf>
5. COVID-19: Guidelines on dead body management  
[https://www.mohfw.gov.in/pdf/1584423700568\\_COVID19GuidelinesonDeadbodymanagement.pdf](https://www.mohfw.gov.in/pdf/1584423700568_COVID19GuidelinesonDeadbodymanagement.pdf)
6. National guidelines for infection prevention and control in healthcare facilities  
<https://www.mohfw.gov.in/pdf/National%20Guidelines%20for%20IPC%20in%20HCF%20-%20final%281%29.pdf>
7. Specimen Collection, Packaging and Transport Guidelines for 2019 novel Corona virus (2019-nCoV)  
[https://www.mohfw.gov.in/pdf/5Sample%20collection\\_packaging%20%202019-nCoV.pdf](https://www.mohfw.gov.in/pdf/5Sample%20collection_packaging%20%202019-nCoV.pdf)


### NCDC guidelines:

1. Guidelines for Quarantine facilities COVID-19  
<https://ncdc.gov.in/WriteReadData/1892s/90542653311584546120.pdf>
2. Guidelines for Setting up Isolation Facility/Ward  
<https://ncdc.gov.in/WriteReadData/1892s/42417646181584529159.pdf>
3. Guidelines for disinfection of quarantine facility (for COVID-19)  
<https://ncdc.gov.in/WriteReadData/1892s/89168637271584172711.pdf>
4. Guidelines for Workplace of COVID-19 case  
<https://ncdc.gov.in/WriteReadData/1892s/18679749311583919448.pdf>
5. Guidelines on Clinical management of severe acute respiratory illness (SARI) in suspect/confirmed novel corona virus (nCoV) cases  
<https://ncdc.gov.in/WriteReadData/1892s/96997299691580715786.pdf>
6. Guidelines for screening centres  
<https://ncdc.gov.in/WriteReadData/1892s/55422471421580628860.pdf>
7. Ambulance Transfer <https://ncdc.gov.in/WriteReadData/1892s/66149969001580629188.pdf>

### IMA Guidelines

1. COVID-19 – Role of hospitals & healthcare professionals <http://www.ima-india.org/ima/pdfdata/COVID-19-Guidelines-for-Hospitals-n-Doctors.pdf>
2. The guidelines issued by the Ministry are also being revised from time to time and uploaded in the website. You are, therefore, requested to ensure that the clinical management protocol for health care professionals and supporting staffs may be followed as per the latest guidelines issued by the Ministry on the website. The protocol/guidelines in the above mentioned links may be disseminated to all concerned both in Government/Private sector hospitals/medical colleges for compliance.
3. These guidelines and other authentic resource material may be used extensively for training all the Health professionals working in government/private sector hospitals/medical colleges for COVID-19 management
4. It is also requested that a Hospital Infection Control Committee, (if not already established) may be set up in each hospital to continually train health professionals in all aspects of infection control.

Yours faithfully,

  
(Nipun Vinayak)

Joint Secretary to the Government of India

Tel23061398